

**TOWN OF GLENVILLE
REQUIREMENTS FOR SUBMITTING APPLICATIONS**

Type of Application	Review Board(s)	Fee(s) Required	Submission Deadline
Minor Subdivision	GECC** & PZC	Application, SEQR & Rec. Impact Fee or Land Set Aside, MS4	14 Days Prior to GECC/14 days prior to PZC
Major Subdivision	GECC** & PZC	Application, SEQR & Rec. Impact Fee or Land Set Aside, MS4	14 Days Prior to GECC/14 days to prior to PZC
Concept	PZC	Review Fee	14 Days Prior to PZC
Site Plan Review (new structure)	GECC **& PZC	Application & SEQR, MS4	14 Days Prior to GECC/14 days prior to PZC
Site Plan Review (exist. structure.)	GECC** & PZC	Application & SEQR, MS4	14 Days Prior to GECC/14 days prior to PZC
Conditional Use Permit	GECC**, PZC & ZBA	Application & SEQR	14 Days Prior to GECC/14 days prior to PZC
Area Variance	ZBA	Application	14 Days Prior to ZBA
Use Variance	GECC** & ZBA	Application & SEQR	14 Days Prior to GECC
Change of Zoning	GECC**, PZC & Town Board	Application & SEQR	14 Days Prior to GECC/14 days prior to PZC

** GECC review for SEQR Type 1 applications only

MEETING SCHEDULE

GECC: (Glenville Environmental Conservation Commission) - 4th Monday of every month at 7:00 PM

PZC: (Planning and Zoning Commission) - 2nd Monday of every month at 7:00 PM

ZBA: (Zoning Board of Appeals) - 4th Monday of every month at 7:00 PM

Town Board: Sept. through May - 1st and 3rd Wednesday of the month at 7:00 PM
June, July & August - 3rd Wednesday of the month at 7:00 PM