

Minor Subdivision

File Minor Subdivision application at least 12 calendar days prior to next GECC meeting

Staff review by Planning Department to determine if application is complete

GECC conducts first substantive review of the proposal during a regularly scheduled meeting. Makes recommendation as to whether the proposal will result in a significant environmental impact

GECC requests that applicant revise subdivision plan so as to minimize environmental impact.

GECC issues their SEQR recommendation (possibly with conditions) and the applicant is put on the next PZC meeting agenda.

PZC tables application. Revised plan must be resubmitted to Planning Department at least 14 calendar days prior to next PZC meeting.

PZC preliminarily approves (with or without modifications) application.

Applicant is put on next PZC meeting for final review and public hearing. If modifications are required, the revised plan must be submitted to the Planning Department at least 14 calendar days prior to the next PZC meeting

*Minor subdivision applicants may request preliminary and final approval be combined into one meeting.
 **Final decision must be made within 62 calendar days of closure of hearing

Phone Numbers

Town of Glenville: 688-1200
 Planning Dept.: ext. 407
 Engineering Dept.: ext. 406
 Building Dept.: ext. 405

Meeting Dates and Times

GECC: 4th Monday at 7pm
 PZC: 2nd Monday at 7pm
 ZBA: 4th Monday at 7pm
 Town Board: 1st and 3rd Wednesday (except June, July & August, 3rd Wednesday only), at 7:30 pm

- * Applicants may opt for a concept review by the PZC prior to filing a minor subdivision application.
- * A meeting with the Town of Glenville’s Department of Public Works may be required if any infrastructure will be dedicated to the Town as a result of the project.
- * If permits or approvals are needed from other agencies, the applicant should contact the agency as soon as possible so the Town may coordinate permitting efforts with them.

Major Subdivision

File Major Subdivision application at least 12 calendar days prior to next GECC meeting.

Staff review by Planning Department to determine if application is complete.

GECC conducts first substantive review of the proposal during a regularly scheduled meeting. Makes recommendation as to whether the proposal will result in a significant environmental impact.

GECC requests that applicant revise subdivision plan so as to minimize environmental impact.

GECC issues their SEQR recommendation (possibly with conditions) and the applicant is put on the next PZC meeting agenda.

PZC tables application. Revised plan must be resubmitted to Planning Department at least 14 calendar days prior to next PZC meeting.

PZC preliminarily approves (with or without modifications) application.

Applicant is put on next PZC meeting for final review and public hearing. If modifications are required, the revised plan must be submitted to the Planning Department at least 14 calendar days prior to the next PZC meeting

****Final decision must be made within 62 calendar days of closure of hearing**

Phone Numbers

Town of Glenville: 688-1200
 Planning Dept.: ext. 407
 Engineering Dept.: ext. 406
 Building Dept.: ext. 405

Meeting Dates and Times

GECC: 4th Monday at 7pm
 PZC: 2nd Monday at 7pm
 ZBA: 4th Monday at 7pm
 Town Board: 1st and 3rd Wednesday
 (except June, July & August, 3rd Wednesday only), at 7:30 pm

- * Applicants may opt for a concept review by the PZC prior to filing a minor subdivision application.
- * A meeting with the Town of Glenville's Department of Public Works may be required if any infrastructure will be dedicated to the Town as a result of the project.
- * If permits or approvals are needed from other agencies, the applicant should contact the agency as soon as possible so the Town may coordinate permitting efforts with them.

Conditional Use Permit

File Conditional Use Permit application at least 12 calendar days prior to next GECC meeting.

Staff review by Planning Department to determine if application is complete.

GECC conducts first substantive review of the proposal during a regularly scheduled meeting.

GECC requests that applicant revise site plan so as to minimize environmental impact.

GECC issues their SEQR recommendation (possibly with conditions) and the applicant is put on the next PZC meeting agenda.

PZC conducts review and forwards recommendation to the ZBA.

ZBA conducts a review and a public hearing. ZBA considers the application, amendments, recommendations by PZC and any concerns raised at public hearing. Final decision is rendered.

* Final decision must be made within 62 calendar days of closure of hearing

Phone Numbers
Town of Glenville: 688-1200
Planning Dept.: ext. 407
Engineering Dept.: ext. 406
Building Dept.: ext. 405

Meeting Dates and Times
GECC: 4th Monday at 7pm
PZC: 2nd Monday at 7pm
ZBA: 4th Monday at 7pm
Town Board: 1st and 3rd Wednesday
(except June, July & August, 3rd Wednesday only), at 7:30 pm

Area Variance

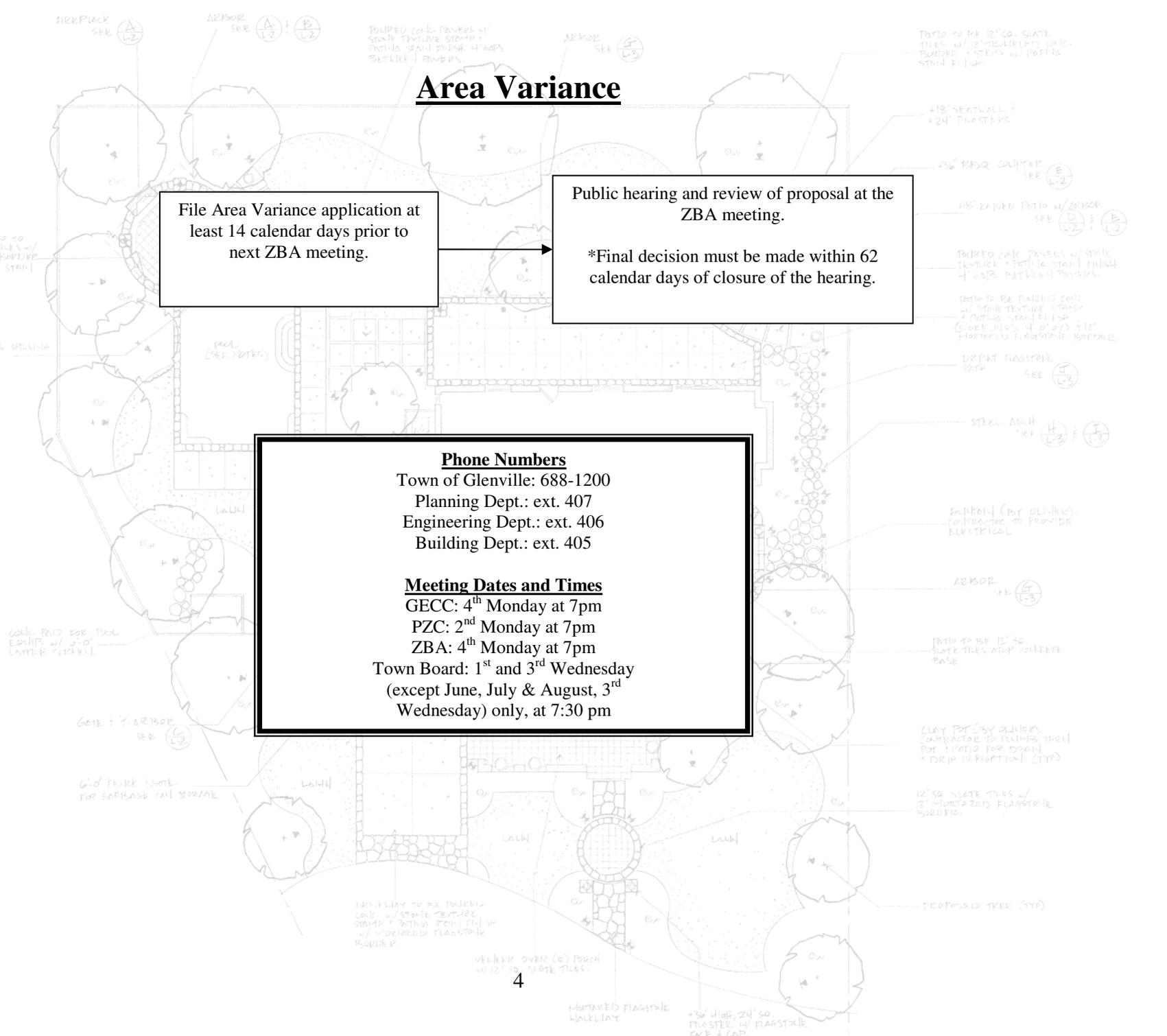
File Area Variance application at least 14 calendar days prior to next ZBA meeting.

Public hearing and review of proposal at the ZBA meeting.

*Final decision must be made within 62 calendar days of closure of the hearing.

Phone Numbers
Town of Glenville: 688-1200
Planning Dept.: ext. 407
Engineering Dept.: ext. 406
Building Dept.: ext. 405

Meeting Dates and Times
GECC: 4th Monday at 7pm
PZC: 2nd Monday at 7pm
ZBA: 4th Monday at 7pm
Town Board: 1st and 3rd Wednesday
(except June, July & August, 3rd Wednesday only, at 7:30 pm)



Sign Variance

Submit Sign Variance application to the Building Inspector at least 14 calendar days prior to next ZBA meeting.

Public hearing and review of proposal at the ZBA meeting.

*Final decision must be made within 62 calendar days of closure of the hearing

Phone Numbers
Town of Glenville: 688-1200
Planning Dept.: ext. 407
Engineering Dept.: ext. 406
Building Dept.: ext. 405

Meeting Dates and Times
GECC: 4th Monday at 7pm
PZC: 2nd Monday at 7pm
ZBA: 4th Monday at 7pm
Town Board: 1st and 3rd Wednesday
(except June, July & August, 3rd Wednesday only), at 7:30 pm

Use Variance

File Use Variance application at least 12 calendar days prior to next GECC meeting.

GECC conducts first substantive review of the proposal during a regularly scheduled meeting. Makes recommendations to the ZBA as to whether the proposal will result in a significant environmental impact.

PZC conducts a review of the proposal and gives its recommendation to the ZBA.

ZBA conducts a public hearing and makes a final decision.

*The final decision must be made within 62 calendar days of the public hearing.

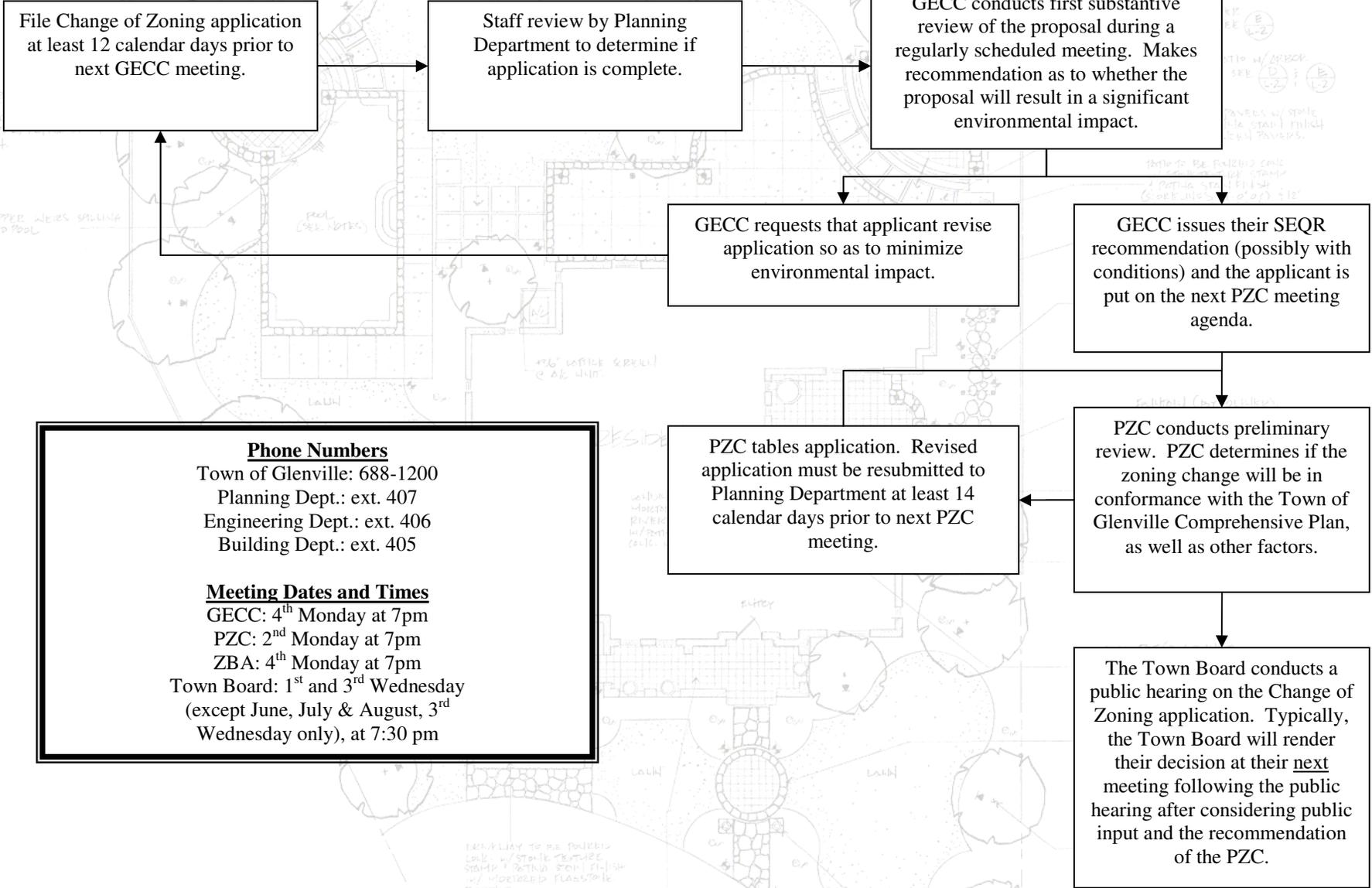
Phone Numbers

Town of Glenville: 688-1200
Planning Dept.: ext. 407
Engineering Dept.: ext. 406
Building Dept.: ext. 405

Meeting Dates and Times

GECC: 4th Monday at 7pm
PZC: 2nd Monday at 7pm
ZBA: 4th Monday at 7pm
Town Board: 1st and 3rd Wednesday
(except June, July & August, 3rd Wednesday only), at 7:30 pm

Zoning Change



Phone Numbers
 Town of Glenville: 688-1200
 Planning Dept.: ext. 407
 Engineering Dept.: ext. 406
 Building Dept.: ext. 405

Meeting Dates and Times
 GECC: 4th Monday at 7pm
 PZC: 2nd Monday at 7pm
 ZBA: 4th Monday at 7pm
 Town Board: 1st and 3rd Wednesday
 (except June, July & August, 3rd Wednesday only), at 7:30 pm

Site Plan Review (New Structures)

File Site Plan application at least 12 calendar days prior to next GECC meeting.

Staff review by Planning Department to determine if application is complete.

GECC conducts first substantive review of the proposal during a regularly scheduled meeting. Makes recommendation as to whether the proposal will result in a significant environmental impact.

GECC requests that applicant revise site plan so as to minimize environmental impact.

GECC issues their SEQR recommendation (possibly with conditions) and the applicant is put on the next PZC meeting agenda.

PZC conducts preliminary site plan review.

PZC tables application. Revised plan must be resubmitted to Planning Department at least 14 calendar days prior to next PZC meeting.

PZC issues preliminary site plan approval.

PZC conducts final site plan review and a public hearing. PZC considers the application, amendments and any concerns raised at public hearing. Final decision is rendered.

* Final decision must be made within 62 calendar days of closure of hearing

Phone Numbers

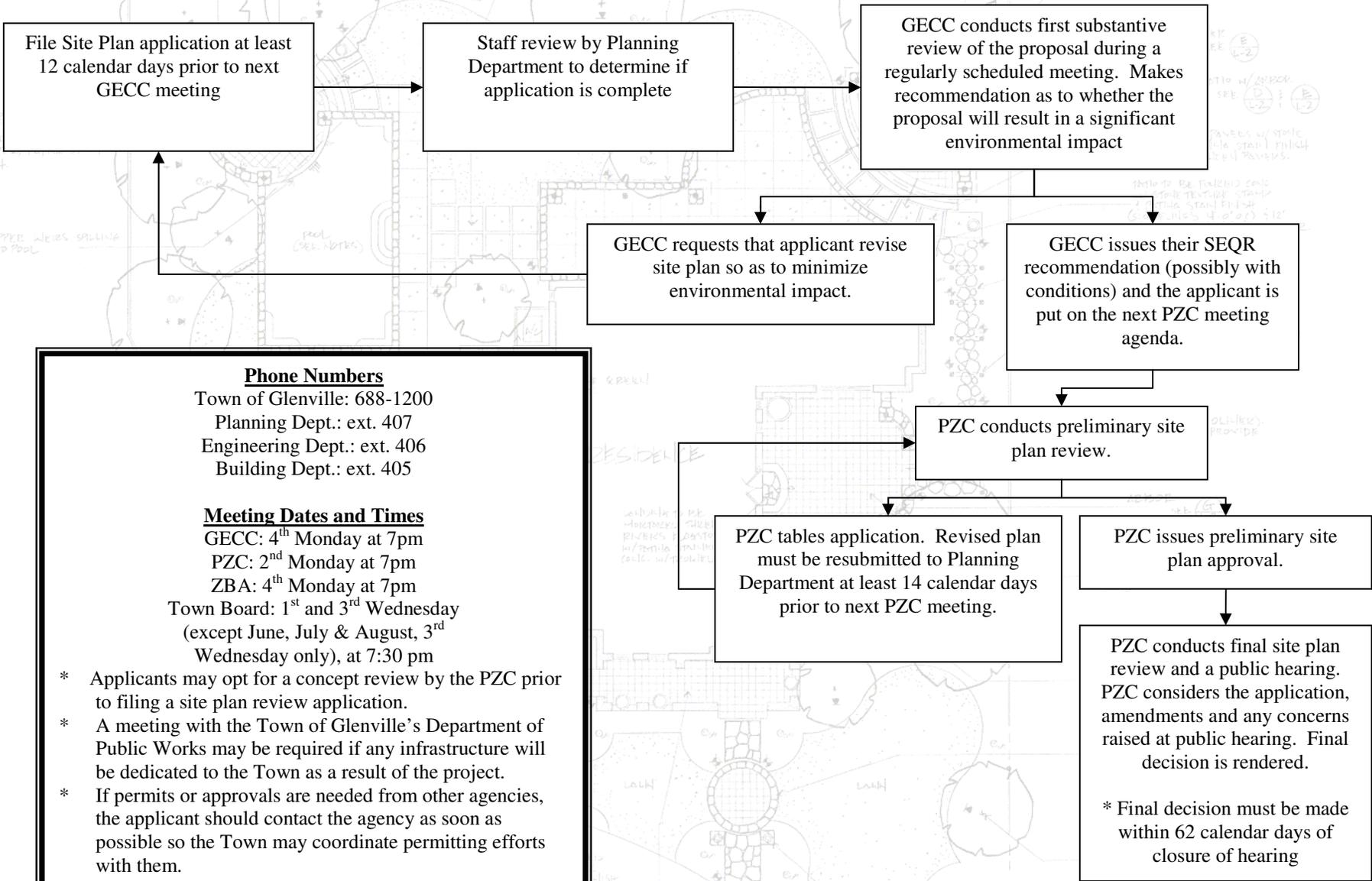
Town of Glenville: 688-1200
 Planning Dept.: ext. 407
 Engineering Dept.: ext. 406
 Building Dept.: ext. 405

Meeting Dates and Times

GECC: 4th Monday at 7pm
 PZC: 2nd Monday at 7pm
 ZBA: 4th Monday at 7pm
 Town Board: 1st and 3rd Wednesday (except June, July & August, 3rd Wednesday only), at 7:30 pm

- * Applicants may opt for a concept review by the PZC prior to filing a site plan review application.
- * A meeting with the Town of Glenville's Department of Public Works may be required if any infrastructure will be dedicated to the Town as a result of the project.
- * If permits or approvals are needed from other agencies, the applicant should contact the agency as soon as possible so the Town may coordinate permitting efforts with them.

Site Plan Review (Existing Structures)



Phone Numbers
 Town of Glenville: 688-1200
 Planning Dept.: ext. 407
 Engineering Dept.: ext. 406
 Building Dept.: ext. 405

Meeting Dates and Times
 GECC: 4th Monday at 7pm
 PZC: 2nd Monday at 7pm
 ZBA: 4th Monday at 7pm
 Town Board: 1st and 3rd Wednesday (except June, July & August, 3rd Wednesday only), at 7:30 pm

- * Applicants may opt for a concept review by the PZC prior to filing a site plan review application.
- * A meeting with the Town of Glenville’s Department of Public Works may be required if any infrastructure will be dedicated to the Town as a result of the project.
- * If permits or approvals are needed from other agencies, the applicant should contact the agency as soon as possible so the Town may coordinate permitting efforts with them.