

Town of Glenville Building Dept.
18 Glenridge Road, Glenville, NY 12302
(518)688-1200, Ext 405 ~ Fax (518)384-0140

Date Stamp Received

Building Permit Application
Fence

****See supplemental sheet for important information
pertaining to application submission****

➤ **Site Address** _____

➤ **Type of Fence: A plot plan is required to be submitted with this application**

Is this fence part of a swimming pool/spa enclosure? Yes _____ No _____

***if yes, barrier requirements per the NYS Building Code must be met and maintained. See Swimming Pool instruction for code requirements.

_____ Stockade or similar type Height from grade _____

_____ Picket or similar type Height from grade _____

_____ Chain link or similar type Height from grade _____

➤ **Is this a corner lot?** Yes _____ No _____

➤ **Property Owner's Name** _____ **Day Phone** _____

Address _____ Email _____

City _____ State _____ Zip _____

➤ **Contractor's Name** _____ **Day Phone** _____

(Certificate Of Workers Compensation And Disability Insurance Must Be Provided)

Address _____ Email _____

City _____ State _____ Zip _____

➤ **APPLICANT'S CERTIFICATION:**

I certify that the construction plans and all other information submitted as part of this permit application are accurate.

➤ **ESTIMATED VALUE OF ALL WORK** (labor and materials) \$ _____

SIGNATURE OF PROPERTY OWNER _____

(Contractor signature accepted with a copy of the signed agreement with the property owner)

FOR OFFICE USE ONLY:

Approved Date _____ Denied Date _____ Fee: _____

Authorized Signature: _____

Notes or Comments: _____

TOWN OF GLENVILLE

18 Glenridge Road, Glenville, New York 12302

Phone 518-688-1200, Ext. 405 Fax 518- 384-0140

www.townofglenville.org

FENCE – SUBMITTAL REQUIREMENTS

The following list of items are to be provided in order to apply for a building permit.

A materials list is not a substitute for construction plans

Additional information or materials may be required by the Building Inspector.

1) _____ Completed Permit Application

2) _____ Insurance Information:

- a) Contractors must provide general liability insurance identifying the Town of Glenville as certificate holder.
- b) Contractors must provide proof of workers compensation and disability benefits coverage or approved waivers. Only those documents listed on the Building and Zoning permit application will be accepted.
- c) Homeowners of an owner-occupied residence, performing their own work or acting as their own general contractor may submit the appropriately notarized waiver form available in the Building Dept.

3) _____ A plot plan/sketch is required showing the following: (see sample plot plan for reference)

- a) All property lot lines. Hand drawn plans must be neat, legible and accurate.
- b) Height and length of proposed fence.
- c) Type of fence. i.e., wooden or vinyl stockade, chain link, post & rail, etc.
- d) Location of dwelling and other structures on property.

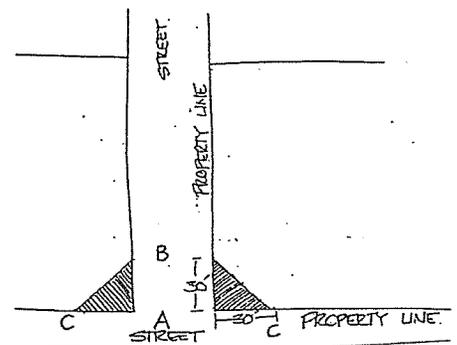
4) _____ Maximum height: (For residential only. Refer to zoning ordinance for commercial.)

- a) Side and/or rear yard six (6) feet.
- b) Front yard four (4) feet.
- c) Intersections no obstruction to vision exceeding three (3) feet in height above the finished grade of the street at the property line, will be allowed in the triangular area which is formed by the linear connection of the following three points:

Point A. The intersection of the pavement of the two streets.

Point B. A point 30 feet up one of the streets from point A.

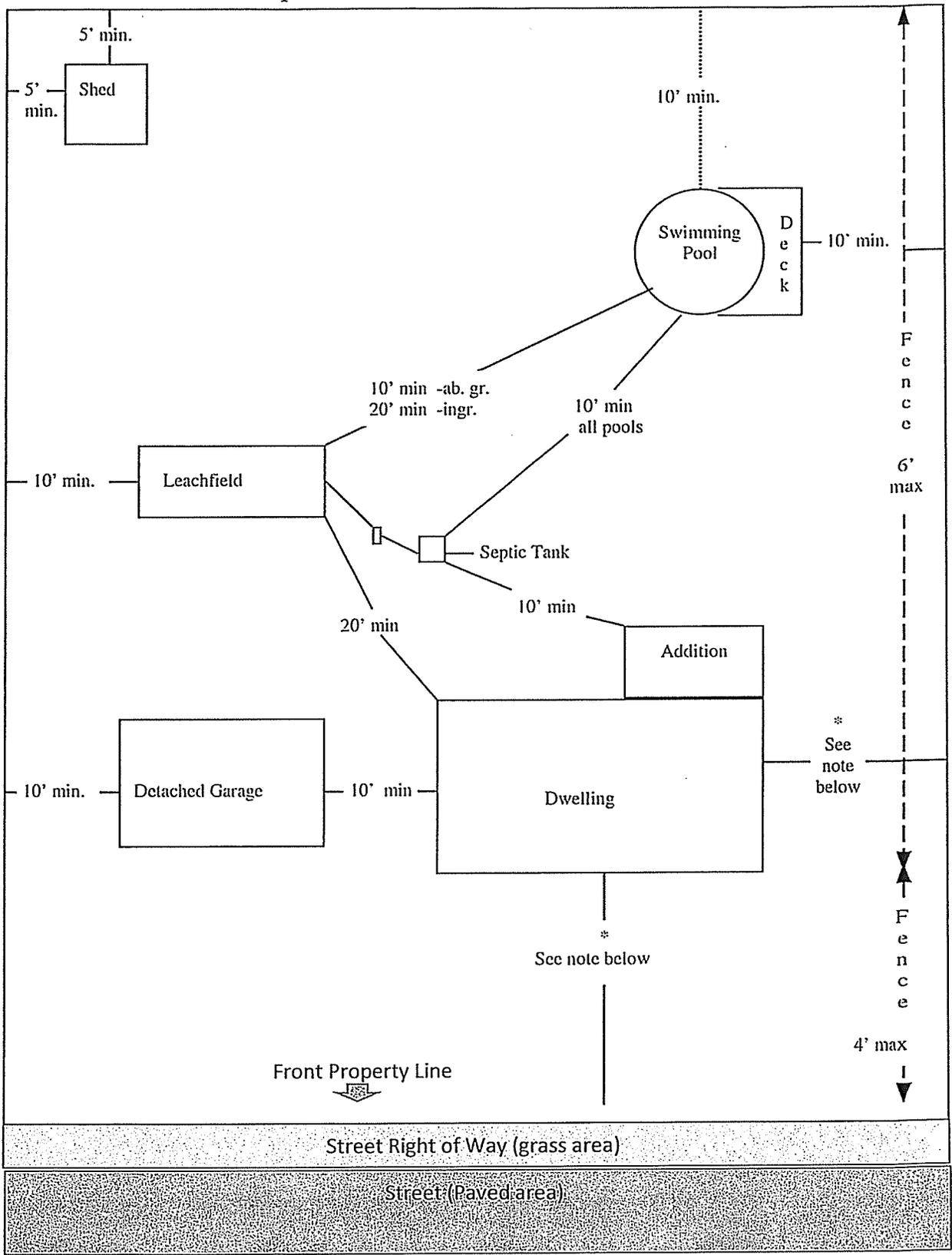
Point C. A point 30 feet up the other street from point A.



- 5) The finished or ornamental side of the fence must face away from the lot on which it is located.
- 6) Barbed wire, electric fences and any other type of fence that may be hazardous to human health are prohibited unless in the RRA zoning district.
- 7) Fences are to be located entirely within the applicant's property.
- 8) Fences are not to be located in any street right of way.
- 9) The contractor or property owner is responsible to contact the Building Department to schedule a final inspection.
- 10) The contractor or property owner is responsible to call Dig Safely New York excavation notification center at 1-800-962-7962 to locate utilities.

These are general guidelines only

Sample Plot Plan - Lot dimensions must be provided



* Setback varies according to zoning district.